

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP – 20

The Board of Trustees of Batavia Township met for a regular session at 6:06 p.m. Tuesday, October 5, 2021, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer, Denise Kelley, Zoning Administrator, Adele Evans, Township Administrator, Steven Tyminski, Service Director, and Deputy Sheppard, Law Enforcement Officer.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the October 5, 2021 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the Minutes of the September 7, 2021 regular meeting, August 12 and September 22, 2021 special meetings as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Persons	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the September 2021 financial reports.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 2021 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

LAW ENFORCEMENT RECOGNITION & MONTHLY REPORT

Deputy Jesse Kidder was recognized for his service with the Township for the past 3 years and with the Sheriff’s Department for six years. He has been promoted to Corporal.

Adele Evans introduced and welcomed Deputy Tudor to the Township.

Deputy Yvonne Sheppard gave the Batavia Township crime report for the month of September. There were 165 offense reports, a decrease of 18% from August. The highest crime type report was drug offense reports with 35 in the Township. There was no property recovered this month. There were 6 overdoses in September. There were 14 contacts made with the Quick Response Team in September. There were 2 burglary reports. There has been theft and damage at the Middle School due to the Tik Tok Trend.

Mr. Parsons requested keeping the line of communication open between the Maintenance Department and the Deputies about bad weather and roads during the winter season.

SERVICE DIRECTOR REPORT

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Steven Tyminski, Service Director gave the September report.

Brett Grant was hired last week, effective September 9, 2021. He is operating the equipment and seems to be doing well.

Ryan Collins Has his CDL, Class A test scheduled for October 20th. He has a Class B.

There were some truck repairs performed. A guardrail was damaged and needs repair.

There was a cemetery workday.

There is a need for fence repair. We have a bid from Couch Fencing to do the repairs.

There is a situation with sidewalk repairs. Adele and Steven are researching the issue. Dave Frey was consulted about the responsibility of the repairs. It is suggested we adopt a policy about repairs, etc.

The trucks are being sprayed with the Crown Rust Preventative next week.

ZONING ADMINISTRATOR/INSPECTOR REPORT

Denise Kelley gave the September 2021 report. We had a total of 17 permits, Rosewood having the highest number. This brings our year-to-date to 123 which is higher than last year. Estrella's condo section should be moving soon. Twin Gate only has 4 lots left.

The BZA met on the 28th and had 4 cases.

The Zoning Commission met on the 9th and heard 3 cases. It has no cases in October.

Zoning Commission did not meet in July or August but will meet this Thursday. There are two final development plans coming before the Commission.

At the bottom of the applications there are fees. Mrs. Kelley presented an updated fee schedule for approval from the Board.

TOWNSHIP ADMINISTRATOR REPORT

Adele Evans gave an Amelia update. Kathy Ryan provided an email update regarding the closure process. Some items included the lawsuit, waiting for the 1099's, 40-50 record boxes to be disposed of, the CIC properties need to be transferred to the township, closing out electronic files, sale of vacant property.

Concerning The American Rescue Plan, the budget commission is meeting October 7th to approve the receipt of funds so it can be appropriated by the Township.

The electronic sign is still on track for an October installation and Brad Harris will be the contact for that.

There will be a motion to accept a bid from Fillmore Construction for the Chapel Road sidewalk Project from the CDBG. The three bids were in the Board's packets.

There is a proposal from Choice One to complete two applications for the grant programs.

Adele thanked the Board for allowing her to serve this Township for the past few years.

COMMITTEE REPORTS

Jennifer gave an update on Central Joint Fire & EMS District. There are 4 candidates in the promotional process and they should be ready by the December meeting. There were two

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resignations. There was one application for a part time Admin position. The software
upgrade was changed.

Rex gave an update on the Batavia-Union Cemetery. Donna Ammann will finish out the year. Skip Parrott was appointed the Member At Large. They will meet next month.

NEW BUSINESS

Resolution 10-02-2021

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 10-02-2021**, authorizing the transfer and conveyance by deed of Batavia Township's 35% interest in the real estate located at 64 Charmalee Drive in the former Village of Amelia to Gene Grimm pursuant to the contract to purchase, and furthermore authorize Rex Parsons, Batavia Township Trustee, to sign the deed conveying the property to the buyer and all other documents necessary to close the sale of the subject real estate. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 10-03-2021

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 10-03-2021**, authorizing the transfer and conveyance by deed of Batavia Township's 35% interest in the real estate located at 66 Charmalee Drive in the former Village of Amelia to Maddox Development Co. LLC pursuant to the contract to purchase, and furthermore authorize Rex Parsons, Batavia Township Trustee, to sign the deed conveying the property to the buyer and all other documents necessary to close the sale of the subject real estate. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 10-04-2021

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-04-2021**, authorizing the abatement, control, or removal of vegetation, garbage, refuse or debris for Parcel Identification Numbers 030105A035 – 46 Huntington Avenue; and 032023A167 – 1300 Hammann Drive. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Clermont County Chamber of Commerce Membership Dues

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of 2022 Clermont County Chamber of Commerce Membership annual dues in the amount of \$615.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Road Resurfacing Program

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Mr. Sauls motioned the Batavia Township Board of Trustees participate in the Clermont County Engineer's 2022 Road Resurfacing Program and authorize the Batavia Township Service Director to notify the County Engineer's Office of our participation at a budget amount not to exceed \$250,000.00 by October 15, 2021 and furthermore to provide the County Engineer's Office with a final list of roads and anticipated road work on listed roads no later than November 19, 2021. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Grant Program Application

Mr. Perry motioned the Batavia Township Board of Trustees approve the proposal from Choice One Engineering for Greenbriar Road and Apple Road Township Stimulus Grant Program Applications in an amount not to exceed \$1,600.00 Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Bid Acceptance Fillmore Construction

Mr. Sauls motioned the Batavia Township Board of Trustees accept the bid from Fillmore Construction in an amount not to exceed \$154,913.00 for the Chapel Road Sidewalk Project which will be reimbursed 100% from Clermont County Community Development Block Grant funds, as reviewed and recommended by Choice One Engineering. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Fence Repair Bid

Mr. Perry motioned the Batavia Township Board of Trustees approve the bid from Couch's Fence Co. in the amount of \$3,941.00 for fence repair and replacement. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 7:42 p.m.



Rex Parsons,
Chairman



Jennifer Haley,
Fiscal Officer