

RECORD OF PROCEEDINGS

Minutes of

March 2, 2021 – REGULAR SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

RECORD OF PROCEEDINGS

Held _____ 20_____
Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Tuesday, March 2, 2021, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer, Denise Kelley, Zoning Administrator, Adele Evans, Township Administrator, Steven Tyminski, Assistant Service Director, and Deputy Kidder, Law Enforcement Officer.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 2, 2021 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the February 2, 2021 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the February 2021 financial reports. We purchased more salt.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 2021 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

LAW ENFORCEMENT MONTHLY REPORT

Deputy Jesse Kidder gave the Batavia Township crime report for the month of February. There were 139 offense reports, a 15% decrease from January. The highest crime type report was drug offenses. For the Batavia Township Deputy activity: There were 13 adult arrests and 1 juvenile arrests. There were 65 warrant services and attempts. There were 16 traffic citations and 52 warnings.

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There were 136 business checks in the Township. They assisted other law enforcement agencies 30 times. There was a total of 425 calls for service in February. There was no stolen property recovered last month. There were three overdoses. Three burglaries were reported, and one breaking and entering.

PUBLIC HEARING – 6:08 P.M. Billingsley Senior Living Development Case # B-03-20Z-PD (Continued in Progress from 2/2/2021 meeting)

Jonathan Wocheer gave the updated summary with changes to be considered.

Bryan Gruber, developer for Ridgestone General Contractors, spoke on behalf of the development.

Eric Radtke spoke against the modified plan.

Chuck Gallagher, Cincinnati Aviation, spoke against the modified plan.

Bill Anderson spoke against the modified plan.

Mr. Perry motioned the Batavia Township Board of Trustees approve **Case B-03-20Z-PD**, the original plan, with recommendations in the staff report, to change the Industrial zone. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

There was a five-minute break from 6:43 p.m. to 6:49 p.m.

SERVICE DIRECTOR REPORT

Steven Tyminski, Assistant Service Director, gave an update on the snow events. All salt has been used.

The VAC truck has a hydraulic leak. It is scheduled for repair Thursday.

The HOA president notified the Service Dept. that there is a possible sink hole in Whispering Trees roadway.

Steven gave an update on the salt usage.

ZONING ADMINISTRATOR/INSPECTOR REPORT

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Denise Kelley, Zoning Administrator, gave the February permit activity report. There were 26 new single-family permits, mostly in Estrella. Year to date single-family permits total is 34 and attached units total is 12.

The BZA met once in February and heard one case which was approved.

The Zoning Commission has several cases this month:

- An Administrative Review for a final development plan in Lexington Run will be reviewed.
- There will be a major modification application for a large Billingsley parcel.
- They will hear the Rosewood PD modification.

There was a preapplication meeting for the Kent property on Clough Pike.

There was also a preapplication meeting with Greg Thurman, VP of Redwood Appositions. They construct multifamily rental units. He is interested in a property off of SR125, east of Verbargs.

For the April agenda the Trustees will hear from Urban Materials about property on Curliss Lane. Also, they will hear from Ron Gibbs for Freedom Homes about the model homes on the corner of Curliss Lane and James E. Sauls Drive.

Mr. Parsons asked about the lots on Derby Place.

TOWNSHIP ADMINISTRATOR REPORT

Adele gave the Amelia update. The next meeting is March 12th at 8:30 a.m. Mr. Sauls and Dave Frey will attend. There was a walk-thru of the Administrative building on February 18th. The residents will follow-up. The new account for the streetlights on SR125 has been set up for Batavia Township. The Amelia park lights have been transferred to the HOAs. They are working. Adele received an email asking for the Board to approve the 2020 CDBG agreement for the maintenance building repairs.

Mrs. Evans reviewed the Appropriations, including legal fees for the Amelia Dissolution.

Mr. Parsons suggested preserving some of the history of Amelia's pictures/items/plaques and hanging them on a wall in the Township building.

Adele will meet with Chief Riley concerning the CARES funds and the firehouse repairs.

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The concession stand restrooms and outside water fountains will be completed in the spring.

Adele gave an update on the quotes for the electronic sign.

Adele gave an update on the CDBG grant 2021. She presented a few estimates to the Trustees for some of the sidewalks. Adele would like to submit a grant application by March 26th.

There are a total of 7 easements for the park project of the walking path to Madison Park.

The West Clermont Jr. Wolves requested to use the park in July for conditioning. They are not allowed to bring tires. There was a request from Batavia for their football conditioning as well.

COMMITTEE REPORTS

Ms. Haley, Chairman reported on Central Joint Fire & EMS District. There were 274 EMS runs and 97 fire. The Covid cases are going down but ticked up to 10-12 a day in the Township positive. They are looking to apply for a FEMA grant. They are purchasing three new garage doors. They are renewing the mutual aid agreement. There are seven applicants for full time positions.

Mr. Parsons reported on the Batavia-Union Cemetery. Wayne Smith would like to stay on as Sexton. There will be an executive session at the next meeting to work something out. We are buying back a few cemetery lots. There was a 12-lot purchase by one family who will only use two. We will buy back ten of those.

PUBLIC PARTICIPATION

Chris and Garrett Fahrnbach, residents of short Judd Rd. spoke about the Eagle Scout's using the Township building.

NEW BUSINESS

Resolution 03-01-2021

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution No. 03-01-2021** reauthorizing Batavia Township to participate in the Ohio Enterprise Zone Program to include former Amelia Village territory. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes

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Mr. Perry yes
Mr. Sauls yes Motion carried

Resolution 03-02-2021

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution No. 03-02-2021** authorizing adoption of an alternative method of apportionment of the undivided local government fund for Calendar Year 2022 that per Ohio Revised Code Section 5747.53 excludes the approval otherwise required of the legislative authority of the city, located wholly or partially in the county, with the greatest population. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Hearing Meeting Date

Mr. Sauls motioned the Batavia Township Board of Trustees set a special meeting date of March 25, 2021 for public hearings related to the following zoning cases:

- a. **B-01-16ZPD-MM-21** - Estrella Major Modification – 5:00 p.m.
- b. **B-01-18ZPD-MM-21** - Rosewood Major Modification – 6:45 p.m.

Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Parsons yes Motion carried

Grass Mowing Proposal

Mr. Sauls motioned the Batavia Township Board of Trustees approve Sullivan Services proposal for grass mowing for Batavia Township cemeteries in the following amounts per cut: Odd Fellows \$185.00; Greenbriar \$65.00; Lucy Run \$205.00; Olive Branch \$290.00; other cemetery \$75.00, contingent on receiving updated Bureau of Workers’ Compensation and liability insurance certificates, and furthermore authorizing Adele Evans to execute contract for subject services. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Bank Payment

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Mr. Sauls motioned the Batavia Township Board of Trustees approve Payment No. 3 of 4 to Peoples Bank in the amount of \$29,753.11 for the 2017 Kenworth T370 dump truck, retroactive to 2/27/2021. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution No. 03-03-2021 – Adoption of Permanent Appropriations 2021

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 03-03-2021** relating to the 2021 Permanent Appropriations, totaling \$3,947,702.00 as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Resolution No. 03-04-2021 – Community Development Block Grant

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 03-04-2021** as it relates to authorizing Adele Evans to submit an application for CDBG fund and enter into any necessary contracts for the expenditure of the CDBG funds for a new sidewalk located on the east side of Amelia Olive Branch Road, up to a maximum amount not to exceed \$210,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Insurance Policy with OTARMA

Mr. Perry motioned the Batavia Township Board of Trustees approve renewing Batavia Township's insurance policy with OTARMA at a premium for 2021 in the amount of \$21,985.00, which represents an increase of 4.75% from the 2020 premium. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Real Estate Tax Reimbursement

Mr. Sauls motioned the Batavia Township Board of Trustees reimburse Pierce Township Board of Trustees for the 2020 first half real estate property taxes

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associated with the non-exempt jointly owned property acquired from the former Village of Amelia, in the amount of 1,012.34, which is 35% of the total taxes due, retroactive to 2/27/2021. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Invoice Payment

Mr. Perry motioned the Batavia Township Board of Trustees authorized payment of Invoice No. 02222021 from Central Joint Fire in the amount of \$4,055.00 from the Coronavirus Relief Fund for reimbursement of the UV Air and Surface disinfection lamp to be used at Township facilities. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Acceptance of Roads

Mr. Sauls motioned the Batavia Township Board of Trustees accept the following roads within Twin Gates Subdivision Section 5 into the Batavia Township road system effective immediately for a total accepted road mileage of 0.176. Roads included are Aster Court (0.057 miles) and Morning Glory Drive (0.119 miles). Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution No 03-05-2021 – 2020 Community Development Block Grant Administrative Agreement for Amelia Maintenance Facility Repairs

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 03-05-2021** as it relates to authorizing Adele Evans, Township Administrator and Jennifer Haley, Fiscal Officer to execute the Administrative Agreement related to the Batavia Township Amelia Village Maintenance Facility Repair Project (FBG 2020-06). Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

OTHER BUSINESS

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BEAR GRAPHICS 800-328-8094 FORM NO 10149

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There will be a Clermont County Public Health meeting 3/18/2021 at 6:30 p.m. at 2275 Bauer Road. Mr. Parsons and Mr. Perry will attend.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 8:44 p.m.



Rex Parsons
Chairman



Jennifer Haley,
Fiscal Officer