



**BATAVIA TOWNSHIP
PLANNING & ZONING DEPARTMENT**
1535 Clough Pike Batavia, Ohio 45103

BATAVIA TOWNSHIP ZONING PERMIT APPLICATION

DATE _____ ZONING CERTIFICATE NO. _____
FEE \$ _____ PD Cash/Check # _____ ISSUED BY: _____

COMMERCIAL OCCUPANCY PERMIT

Property Owner's Name: _____

Property Address: _____

Applicant or contact person: _____

Mailing Address: _____

Email: _____ Phone: _____

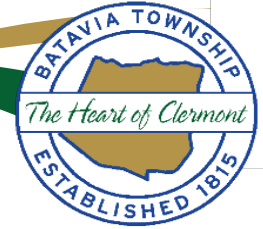
Parcel ID # _____ Zoning District: _____

List All Proposed Uses for this structure, tenant space or property:

This Application Involves: *(Check all that apply)*

- Change In Occupancy
- Interior Remodeling
- Exterior Remodeling
- Establishing of a new commercial use

Describe Proposed Remodeling and/or scope of work involved:



If Structure, Tenant Space, or Property was previously occupied, what was the previous use and when was it discontinued?

Is this property situated within a “Special Planning Overlay District? YES NO

**If Yes, Attach a copy of the Board of Trustee’s Approval Letter. Case No. _____
Date of Approval: _____**

Is the Proposed Use Principally or Conditionally Permitted in this District? YES NO

If “Conditionally Permitted” Attach a copy of the Board of Zoning Appeal’s Approval Letter. Case No. _____ Date of Approval: _____

Is Site Plan Review a Requirement for this Proposal? YES NO

If Yes, Attach a Copy of Zoning Approval Letter. Case No. _____ Date of Approval: _____

ATTACHMENTS

Please attach Site Plan to Application

IMPORTANT NOTICE

I affirm that the above information is true and exact and that my intended use of this property and/or structure falls within the allowable uses of the zoning district in which this property is located or adhere to the approvals granted by the Board of Trustees or the Board of Zoning Appeals as described within the case files identified above. Further, I understand that any misrepresentation of fact by me or Batavia Twp. which may cause the issuance of this permit in error shall constitute sufficient grounds for the revocation of this permit and that issuance of this permit does not negate any regulation imposed by another authority.

APPLICANT'S SIGNATURE
Last Revised: 2023-07-27

OWNER'S SIGNATURE